

To: All Members and Substitute Members of
the Overview & Scrutiny Committee -
Community Wellbeing
(Other Members for Information)

When calling please ask for:
Ema Dearsley, Democratic Services Officer

Policy and Governance

E-mail: ema.dearsley@waverley.gov.uk

Direct line: 01483 523224

Calls may be recorded for training or monitoring

Date: 8 February 2019

Membership of the Overview & Scrutiny Committee - Community Wellbeing

Cllr Andy MacLeod (Chairman)	Cllr Anna James
Cllr Liz Wheatley (Vice Chairman)	Cllr Denis Leigh
Cllr David Else	Cllr Sam Pritchard
Cllr Val Henry	Cllr Ross Welland
Cllr Mike Hodge	

Substitutes

Cllr Patricia Ellis	Cllr Jerry Hyman
Cllr Liz Townsend	

Members who are unable to attend this meeting must submit apologies by the end of Tuesday, 12 February 2019 to enable a substitute to be arranged.

Dear Councillor

A meeting of the OVERVIEW & SCRUTINY COMMITTEE - COMMUNITY WELLBEING will be held as follows:

DATE: TUESDAY, 19 FEBRUARY 2019

TIME: 7.00 PM

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance

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Waverley Corporate Strategy 2018 - 2023

Priority Theme 1: People

Priority Theme 2: Place

Priority Theme 3: Prosperity

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
 - provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
 - is led by 'independent minded governors' who take ownership of the scrutiny process; and,
 - amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.
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NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1. MINUTES (Pages 7 - 10)

To confirm the Minutes of the Meeting held on 20 November 2018.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTES

To receive apologies for absence and note any substitutions.

3. DECLARATIONS OF INTERESTS

To receive Members' declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

4. QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on 12 February 2019.

5. QUESTIONS FROM MEMBERS

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on 12 February 2019.

6. FARNHAM POST OFFICE REPORT (Pages 11 - 20)

Farnham Post Office is currently located at 107 West Street, Farnham. The Post Office is consulting on proposals to relocate to within the curtilage of WH Smith at 14, The Borough, Farnham. The consultation process started on 23 January and will close on 6 March. There is understandably much local interest and concern about the proposed move.

We have published the consultation on the council's website, circulated details to all Farnham ward members and are encouraging residents and businesses to respond to the consultation. The Post Office has been invited to attend Community Wellbeing Overview & Scrutiny Committee on 19 February but if they are unable to attend a special meeting could be arranged.

Recommendation

That the Committee responds to the consultation after its meeting, and that a separate response is sent from the Portfolio Holder.

7. SERVICE PLANS 2019-2022 (Pages 21 - 42)

This report presents the three-year Service Plans for April 2019 to March 2022 for the service areas under the remit of this Committee.

Recommendation

It is recommended that the Community Wellbeing Overview & Scrutiny Committee:

Considers the Service Plans for 2019-2022 as set out at Annexe 1 and makes any observations to the Management Team and any policy recommendations to the Executive.

8. CORPORATE PERFORMANCE REPORT Q3 2018/2019 (OCTOBER - DECEMBER 2019) (Pages 43 - 84)

The Corporate Performance Report provides an analysis of the Council's performance for the third quarter of 2018-19. The report, set out at Annexe 1, is being presented to each of the Overview and Scrutiny Committees for comment and any recommendations they may wish to make to the Executive. At the request of the Chairman and Vice-chairman of the Housing O&S Committee this item will be presented to the Housing O&S Committee for information only.

Recommendation

It is recommended that the Overview & Scrutiny Committees considers the performance of the service areas under the remit of the committee as set out in Annexe 1 to this report and makes any recommendations to senior management or the Executive as appropriate.

9. CHANGES TO HEALTH ARRANGEMENTS

To receive a presentation on the revised NHS and Integrated Care System and Partnership arrangements

10. CARELINE SERVICE OVERVIEW (Pages 85 - 88)

To provide an overview of the service that Careline provides and to provide an update on how the service is progressing.

Recommendation

It is recommended that the service continues to move forward on the progress it has made over the last year focussing on operating as efficiently as possible by embedding the changes to back office procedures and the implementation of the service using the Agresso database, excellent customer service, and business development.

11. COMMUNITY MEALS SERVICE (Pages 89 - 94)

The previous Meals on Wheels Service, delivered by The Royal Voluntary Service, operating out of Brightwells Gostrey Centre in Farnham transitioned on 16 January 2017 to a freshly cooked nutritious meal service delivered

through local organisations in the 4 key habitant areas of Waverley.

The purpose of this report is to provide an update to the committee on the new service, highlighting the key successes and challenges faced through the transition and the future direction of the service.

Recommendation

It is recommended that the Community Wellbeing Overview & Scrutiny Committee considers the findings of this report, and provides comment or feedback to officers.

12. MEMORIAL HALL PROJECT AND USAGE

To receive a report regarding the Memorial Hall Project and monitor of Hall usage (to follow).

13. EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation of the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be specified at the meeting).

Officer contacts:

Wendy Cooper, Scrutiny Policy Officer

Tel. 01483 523496 or email: wendy.cooper@waverley.gov.uk

Ema Dearsley, Democratic Services Officer

Tel. 01483 523224 or email: ema.dearsley@waverley.gov.uk